

SUMMONS issued under LGA 1972, Sch 12 para 10(2)(a)

ORDINARY MEETING OF THE PARISH COUNCIL

I hereby give notice to the Councillors that a meeting of Hurstbourne Tarrant Parish Council will be held at the Hurstbourne Tarrant Community Centre on Monday 20th November 2023 at 7.30 pm at which your attendance is required.

Members of the Press and Public are entitled to attend

Any questions for the Council can be emailed in advance to: clerk@hurstbournetarrant-pc.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST - to receive from councillors any declarations of interest relating to items on the agenda, requests for dispensations, in accordance with the Council's code of conduct.
3. MINUTES OF PREVIOUS MEETING - to approve and sign the minutes as a true record of the parish council meeting held on 16th October 2023.
4. ACTIONS ARISING from previous minutes (for information only)
5. PUBLIC PARTICIPATION - to receive any questions or petitions (for information only)
6. PLANNING - any planning matters arising including the following applications:
 - 23/02862/FULLN – 9 Hillside, Upton – demolition of outbuilding and erection of extension, installation of chimney, rooflights and sun pipe. Exp 30th November
 - 23/02776/LBWN – 2 & 3 Marine Terrace, The Dene, HBT – replacement of 4 windows & 2 front doors. Exp 1st December
 - 23/02792/VARN – Bank Tree Farm, Ibthorpe – variation of 19/01783/FULLN Convert stable to ancillary accommodation – to allow for existing rooflights to be changed to conservation type and x1 additional conservation rooflight. Exp 1st December
 - 23/02793/LBWN – Flint Barn, Bank Tree Farm, Ibthorpe – replacement of x2 standard rooflights with conservation rooflights and the installation of an additional conservation rooflight. Exp 1st December
 - 23/02704/FULLN – Valentines, The Dene, HBT – change of use Change of use of existing 1 bedroom residential annexe, forming the upper level of the garage barn outbuilding, as a separate apartment (dwelling) to be managed as rental or tourist accommodation. Exp 17th November.

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- 23/02629/FULLN & 23/02630/LBWN – Rookery House, The Hill, HBT - replace conservatory with single storey glazed extension, convert gym in annex to ancillary guest accommodation, together with replacement doors. Exp 24th November

- 23/02861/TREEN* - Lower Farm, Church St, HBT – T1 Elm – crown reduce by up to 3m, reduce width by 3m ; T2 Horse Chestnut – crown reduce by up to 4m on drive side, raise lower canopy to gain 5m clearance, reduce height by 3m, reduce width by 4m ; T3 Norway Maple x5 – crown reduce in copse area by up to 5m, reduce height by 5m, reduce by up to 5m ; T4 Iron wood – fell.

- 23/02894/TREEN* - The Old Malt House, Horseshoe Lane, Ibthorpe – T1 Yew: crown reduce by up to 3m

- 23/02784/TREEN* - The Old House, Ibthorpe – T1 Magnolia – sympathetically reduce canopy to a finished height of 4m, reduce lateral spread by 1m

- 21/01020/FULLN - The Atchen Tan, Netherton Road – appeal decision

* In the case of Conservation Area notifications, the Local Planning Authority does not have the ability to refuse these works. In the event that there are justifiable reasons to oppose the proposals then the Council will have to make a Tree Preservation Order before the expiry of 6 weeks from when the notification was received.

7. COUNCILLORS' UPDATES including

- Cllr Bentley – zipwire and teen shelter, KGV

8. CLERK'S UPDATE & CORRESPONDENCE

9. ALLOTMENTS

- annual review of the risk assessment
- review of tenancy agreement

10. ANNUAL REVIEW OF COUNCIL POLICIES

- Standing Orders ; Financial Regulations ; Risk Assessment ; FOI Publication Scheme; Complaints Procedure. To carry out the annual reviews and to accept any changes or updates as necessary.

11. PROJECT REGISTER – To discuss, prioritise and agree the capital projects that the Parish Council wishes to take forward into the 2024/25 budget planning

12. FINANCE including

- local government services pay agreement – to note the National Joint Council pay award for employees and agree relevant backpay and pay increase

13. DATE OF NEXT MEETING - the next meeting of the Parish Council is due to be held on 18th December 2023.



15^h November 2023

Distribution: Cllrs: I Kitson ; M Thomas ; L Russell ; J Williams ; N Hedger ; J Bentley
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