

# HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Cllr Ian Kitson

Clerk: Mrs Miriam Edwards  
Tel: 07768 453772 ; email: [theparishclerk@hbt.org.uk](mailto:theparishclerk@hbt.org.uk)  
Website: [www.hbtparishcouncil.org.uk](http://www.hbtparishcouncil.org.uk)

## MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING

Tuesday 28th June 2022 at 7.30pm, held at the Royal British Legion, Hurstbourne Tarrant.

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### Councillors present:

Cllr Ian Kitson (Chairman)  
Cllr John Bentley  
Cllr Neil Hedger  
Cllr Mark Thomas  
Clerk

### **21. APOLOGIES FOR ABSENCE**

21.1 Apologies were received from Cllr Jamie Williams and Cllr Louisa Russell.

### **22. DECLARATIONS OF INTEREST**

22.1 There were no declarations of interests relating to items on the agenda, or requests for dispensations, in accordance with the Council's code of conduct.

### **23. MINUTES OF PREVIOUS MEETING**

23.1 Councillors agreed and approved the minutes of the last meeting (the annual parish council meeting which was held on 23<sup>rd</sup> May 2022, and which were signed by the Chairman.

### **24. ACTIONS ARISING**

- 24.1 Potholes, HTCC access road – Cllr Kitson updated that the machinery was ready to deal with the potholes, and he would look to undertake this at the same time as the removal of the roundabout on KGV.
- 24.2 Overgrown rights of way – Cllr Thomas updated that some complaints had been received about the footpath (Test Way) from the back of HTCC towards Doles Wood being very overgrown. The landowner had been advised and would look to arrange cutting back as soon as possible.

### **25. PUBLIC PARTICIPATION**

25.1 There were no members of the public present at the meeting.

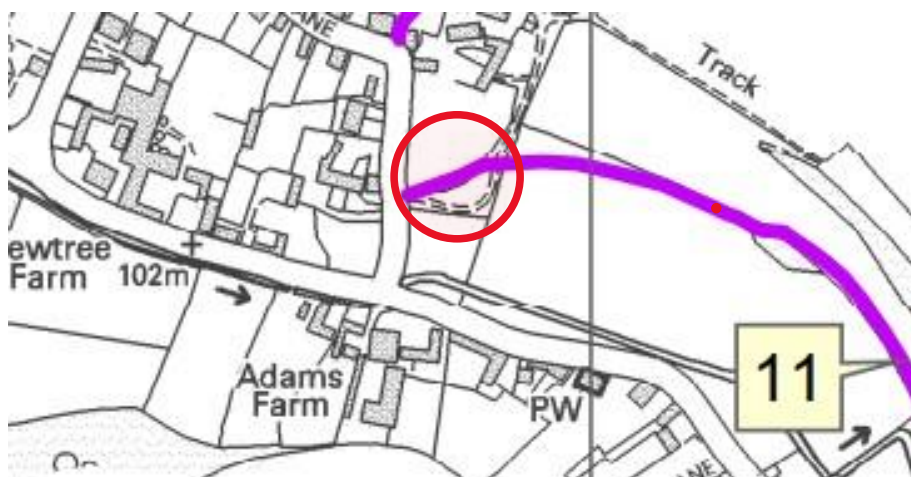
### **26. PLANNING** - to discuss any planning matters and recent applications to TVBC

26.1 22/01365/CLEN – **Dryer Bungalow, The Dene, HBT** – Mr A Murdoch – application for a lawful development certificate for existing occupation of dwelling without compliance. No comment.

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Signed ..... Date .....

- 26.2 22/01395/FULLN – **Ibthorpe Manor Farm, Horseshoe Lane, Ibthorpe** – Mrs S Watson – construction of synthetic grass tennis court. Objection, in light of the location being on the true path of FPI I (Test Way).



- 26.3 22/01519/CLEN - **Greenfields, Upton** - Mr Henry Harrison - application for lawful development certificate for existing use of land north of Greenfields as residential (C3) use. This application only deals with establishing, in the case of an existing use or development (application reference number above ends in CLE), whether it has been in existence continuously for a period of at least 10 years (4 years in some cases). No comment.
- 26.4 22/01656/TREEN – **The Cedars, The Dene, HBT** – Mrs Olivia Wallace – T1 Hazel – Fell. No comment.
- 26.5 22/01664/TREEN – **Ibthorpe Manor Farm, Horseshoe Lane, Ibthorpe** – Mrs Samantha Watson – T1 Prune branch pushing on roadside cables. No comment.

## **27. COUNCILLORS' UPDATES**

- 27.1 Cllr Hedger had submitted a report regarding his work on the roads safety working party. He had received the detailed report, produced by the resident who was unable to continue leading the working party owing to personal circumstances, which covered the risks posed by large vehicles travelling through the village with possible options on how to mitigate / reduce the numbers. He had contacted the HCC Engineers to discuss their traffic calming measures which focussed on new signage and road markings at the main entrances to the village. Having read through the 'brochure' of other services available from the HCC he was keen to understand what other options were available to the Parish Council and had set up a meeting to discuss further. He was hoping to find out what could be learnt from what other villages have done. He had also written to Councillor Phil North to introduce himself and seek his experience on what had worked elsewhere and his general support. He felt that as well as the new road signs, the Parish Council should seek to replace the Village sign (where the poles remained alongside Dene Green), taking into consideration a long-term strategy to make the main A343 look like a village environment to encourage drivers accordingly. Ultimately the main focus should still be on speed reduction.
- 27.2 Cllr Hedger updated that he had attended a crime summit in Andover, hosted by Kit Malthouse MP, the policing minister.

- 27.3 Cllr Hedger reported on the Community Speedwatch results since the last Parish Council meeting:
- 3 sessions held
  - 35 cars reported for speeding
  - Most caught (16) between 9am and 10am on Saturday 18<sup>th</sup> June
  - Fastest speed recorded – 50mph by a Mercedes CLA
  - 34% were travelling at 40mph or higher
- 27.4 Cllr Thomas reported that many rights of way were overgrown owing to the perfect growing conditions during the spring and early summer. Landowners had been asked to deal with any growth from above and the sides, but the ground was the responsibility of the County Council. The Test Way above the HTCC towards Doles Wood was particularly impassable in places. Cllr Kitson offered to top it as it was too big a job for a strimmer. He would also be topping Dene Green.
- 27.5 As the PC representative for the HTCC, Cllr Thomas updated that a resident had complained about noise from events. He had responded to the complaint and controls were being put in place by the HTCC trustees to ensure users took steps to reduce the noise by not having music on the field, closing windows and doors where possible and turning music off by a certain time.

## **28. CLERK'S REPORT & CORRESPONDENCE**

- 28.1 The Clerk had circulated the HCC Catchment Plan consultation to all councillors prior to the meeting, which set out the County's plans for flood mitigation. Mr Edwards of the Floodwatch Working Group had responded that although the plans seemed well-meaning, he pointed out that there had already been a previous action plan 'Operation Pathfinder' borne out of the 2014 floods, under which HCC had completed very little to date other than clear an obstruction in the Dene Green pipe. It had not been enlarged to make it more suitable, and in his opinion, they had avoided any expenditure beyond that initial examination. The Parish Council had arranged the regrading of the riverbed, and the engineering works on Dene Green (with the support of TVBC). He felt that if HCC were happy to walk away from Operation Pathfinder why should the Parish Council believe the latest action plan would be acted upon? Because HBT was too far down the list as a result of their criteria, they would not be carrying out any mitigation works in the Parish anyway. It was agreed to respond to Cllr Phil North at TVBC and ask him to take the matter forward on behalf of the PC and other parishes affected in 2014.
- 28.2 The Clerk had received a letter regarding a large tree planting plan by a local landowner of 9000 trees over 4.88ha. This would be a native woodland in six blocks across the land above The Dene towards Esseborne Manor. The planting aim was to improve biodiversity across the farm and positively add to the landscape. A mix of native broadleaves with the occasional conifer to provide winter cover for wildlife was proposed. Councillors felt the plan was acceptable and noted the proposal.
- 28.3 An offer to fly a drone above the village to make an aerial record of the landscape had been received. The views of councillors was mixed, but it was felt that the Parish Council did not require a formal record as planning applications were often accompanied by aerial shots or information could be obtained from Google Earth. A record for the information of the community could be made by the resident should he feel he wanted to.

## **29. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22**

**RESOLVED:** Councillors approved the following:

- 29.1 the Annual Governance statement in section 1 of the AGAR, the recommendations and actions put forward by the internal auditor, and for the Clerk and Chairman to sign section 1 of the AGAR
- 29.2 that the statement of accounts contained in section 2 of the AGAR represented fairly the financial position of the council
- 29.3 the Council's accounts and for the Responsible Financial Officer and the Chairman to sign section 2 of the AGAR
- 29.4 the annual internal audit report 2021/22, together with the comments and recommendations arising from the internal audit.
- 29.5 to certify the Parish Council, based on the internal audit, as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31st March 2022.
- 29.6 the Responsible Financial Officer and Chairman to sign the Certificate of Exemption.
- 29.7 that the dates for the Notice of Public Rights would run from 22<sup>nd</sup> June 2022 to 2<sup>nd</sup> August 2022.

## **30. PERFORMANCE MONITORING 2021/22**

**RESOLVED:**

- 30.1 Councillors reviewed the effectiveness of the internal audit and adopted the recommendations as required to meet statutory financial obligations.
- 30.2 Councillor Louisa Russell had agreed to continue as internal controller for the financial year 2022/23
- 30.3 Councillors agreed to appoint Eleanor Greene of Do The Numbers Ltd as the internal auditor for the financial year 2022/23.

## **31. FINANCE**

- 31.1 On the day of the meeting, the bank balance stood at £56,428.32 including earmarked reserves of £37,578.
- 31.2 The clerk had circulated the payments made since the last meeting. Cllr Russell agreed them as an accurate record.

TYPE	DATE	PAYEE	AMOUNT	REMARKS
BACS	30/5/2022	Do The Numbers Ltd	175.00	Internal Audit fee
BACS	30/5/2022	Mrs M Edwards	119.24	Consumables
DD	1/6/2022	TVBC	97.38	Grounds maintenance
BACS	16/6/2022	Rural Business Hub	288.00	Payroll services 2022/23
BACS	16/6/2022	Mr David Sullivan	127.50	Lengthsman Services
BACS	17/6/2022	HMRC	597.44	PAYE - June
BACS	17/6/2022	Mrs M Edwards	149.20	Salary - June

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Signed ..... Date .....

DD	20/6/2022	Southern Electric	12.33	Upton phone box defib supply
		<b>TOTAL</b>	<b>£1,566.09</b>	

**32. NEXT MEETING**

32.1 The next ordinary meeting of the Parish Council was due to be held on Monday 18<sup>th</sup> July 2022.

The meeting concluded at 20:47 hrs.

Signed .....Chairman