

HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Cllr Ian Kitson

Clerk: Mrs Miriam Edwards
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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

Monday 21st November 2022 at 7.30pm, held at the Hurstbourne Tarrant Community Centre.

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Councillors present:

Cllr Ian Kitson (Chairman)
Cllr Neil Hedger

Cllr Jamie Williams
Cllr Louisa Russell
Clerk

54. APOLOGIES FOR ABSENCE

54.1 Apologies were received from Cllr John Bentley and Cllr Mark Thomas

55. DECLARATIONS OF INTEREST

55.1 There were no declarations of interests relating to items on the agenda, or requests for dispensations, in accordance with the Council's code of conduct.

56. MINUTES OF PREVIOUS MEETING

56.1 Councillors agreed and approved the minutes of the last meeting (the annual parish council meeting which was held on 17th October 2022, and which were signed by the Chairman.

57. ACTIONS ARISING

- 57.1 Teen Shelter, KGV - Cllr Bentley was still waiting for an opportunity to paint over the graffiti. Cllr Kitson had organised the woodchip for underneath the zipwire.
- 57.2 Repair of Centenary Garden pergola - completed by Cllr Bentley.
- 57.3 Locks Drove silt traps - the Clerk had obtained an email for the Hampshire and IOW Wildlife Trust but required a map from Cllr Williams as to the location.
- 57.4 Riparian owner's reminder letter - a letter had been written by the clerk for distribution to Riparian owners along the river within the Parish.
- 57.5 King's Coronation - the clerk would arrange for a notice in the Parish magazine and social media regarding Sunday 7th May 2023 celebrations on KGV. The Friends of the School had offered to organise refreshments.
- 57.6 Permissive path A343 Esseborne - the Chairman was still attempting to contact Faccombe Estates re progress. He had seen a new gate in the hedge by "The Bungalow" (opposite the footpath to the west of Esseborne Manor) which could be part of the permissive path installation.

58. PUBLIC PARTICIPATION

- 58.1 There were 7 members of the public present.
- 58.2 Following on from the matter raised by a resident in the October Parish Council meeting, regarding disturbance from private events at the HTCC, the Chairman read out a statement from the Trustees of the HTCC, in Cllr Thomas' absence:

"HTCC trustees have met and discussed the concerns raised at the October Parish Council

Hurstbourne Tarrant Parish Council Minutes - May 2022 to April 2023
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Signed Date

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meetings. They are looking at additional options, over and above those already put in place, that might further reduce noise disturbance for near neighbours. The trustees are looking to balance their effect with the need to maintain long term financial sustainability of the Community Centre and to meet the trust's charitable objectives. A short questionnaire has been circulated to nearby households inviting any further feedback. In the interim they are reviewing new bookings for 2023 and 2024 and moderating frequency where appropriate. They are also considering changes to the hire rates effective from the start of the trust's next financial year (1 July 2023).”

- 58.2 A resident reported concern for water and truck damage on the Netherton Valley Road, breaking up the tarmac on the edges. The clerk asked for the resident’s assistance with providing some photographs as he walked the road regularly, and they would be forwarded to HCC for their attention and comment/action.

59. PLANNING

- 59.1 22/02766/FULLN | **Esseborne Manor, Doiley Hill, HBT** - conversion and extension of hotel to create nine residential units, and construction of block of nine garages. Mr Ian Hamilton. Cllr Williams explained that the visual impact of the conversion affected very few residents, and the building was not listed. It was not a heritage asset and would not impact on the wider community. There were no material planning conditions the Parish Council could comment on. *No comment.*
- 59.2 22/02823/FULLN & 02824/LBWN | **Cob Barn, Bank Tree Farm, Ibthorpe** - conversion, alterations, and extension of agricultural building to residential, erection of garage/ancillary gym, re-instatement of opening in listed walled garden to the south of the site. Several objections from residents had been received by the Parish Council (which had been directed to the Borough Council for inclusion on the application). There were several considerations explained by Cllr Williams, including the impact on the locality through the loss of historic fabric (a hole being made in the barn to add a new extension) and the roof design and materials. The Parish Council objected as follows:
- “Roofing Material: The proposal indicates a lightweight replica slate would be used and the Parish Council question the appropriateness of this material on a high apex barn with steep pitch. The roof is visible from a variety of public spaces and a metal or thatched roof would align with previous advice and consultation on similar buildings in the Conservation area. The Meshtech solutions used on the Dryer Barn (12/01773/FULLN) illustrate an innovative and supported roofing material. The VDS identifies the need to use high quality suitable materials that complement the environment in this precious and highly valued location and the application is deficient in its regard to its environment.*
- The use of skylights in this overlooked location will impact the locality through unnecessary light pollution. The quantity of lights is inappropriate for the building type and detracts from its agricultural heritage. The roofing material used in the Dryer barn prevents this issue and should be considered. There is no exterior lighting solution proposed in the application and this should be conditioned if a consent is granted.*
- Historic Fabric: The proposed opening will, unnecessarily, remove historic fabric from the barn when the extension could utilise the existing opening in the barn.*

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An extension of the cob barn is not justified as necessary for the protection of the heritage asset. A linear extension as previously consented has not been proposed and would have a less than significant impact on the barn.

Scale of extension: Whilst the extension proposal has been reduced in scale the extension and outbuilding occupy over 100% of the footprint of the existing barn which when referenced to the local policy when it considers extensions to dwellings, is not considered subsidiary. The built environment will more than double and negatively impact the listed and heritage assets in the vicinity.

Conservation Area important View: The proposal currently extinguishes an identified important view in its current location and is therefore in direct conflict with the protection of the Conservation area its wider environment and the NPPF insists great weight should be applied when it comes to the impact of development on these assets.

Village Design Statement: The VDS is a supplementary Planning Document and is not referenced in the application. The application contradicts several of the key design features that have been identified as important by the document. Applicants are instructed to consider the design considerations highlighted in the VDS and the proposed design does not do this.”

- 59.3 22/02852/LBWN | **2 & 3 Marine Terrace, The Dene, HBT** - replacement of 4 windows and 2 front doors. Mr W Houghton. The conservation officer would have an opinion as the building was listed. *No comment.*
- 59.4 22/02838/FULLN | **Hill House, The Hill, HBT** - demolition of side extension and rear canopy and erection of single storey rear and side extension; demolition of existing wc dormer and extension to existing Bed 1 dormer; new dormer window to Bed 3; demolition of existing front porch with new window inserted; larger window inserted to Bed 3; new front entrance (side extension) with Boundary wall re-instated.
And 22/02839/LBWN | Hill House - repair works to perimeter walling following demolition and reconstruction of side extension. Mr & Mrs J & N Turpin. The side extension exceeded permitted development because of its size. Cllr Williams would check whether any comments had been made and advise accordingly if required.
- 59.5 22/02780/FULLN - **Dryer Bungalow, The Dene** - Split existing single dwelling into 1 x 2-bed and 1 x 3-bed dwellings, including rebuilding/conversion of existing garage and outbuilding and erection of cycle storage/garden sheds. The Parish Council had previously made no comment to this application. It had been resubmitted after a legal point had been clarified. *No comment.*
- 59.6 22/02841/TREEN * - **T1 Cypress - fell | Hisseburna, Ibthorpe Road, HBT.** Mr Trevor Wheeler. *No comment.*
- 59.7 A member of the public had reported concerns over activity at the old telephone exchange site by Hurstbourne Common on the A343, and the possibility of someone residing in a caravan and encroaching on to land on the Common. Cllr Williams had reported the matter to the Planning Officer at TVBC to investigate. However, he commented that the encroachment had been happening for many years, and the company responsible for selling the Common privately (“Woodlands”) had refused to release details.

* In the case of Conservation Area notifications, the Local Planning Authority does not have the ability

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to refuse these works. If there are justifiable reasons to oppose the proposals, then the Council will have to make a Tree Preservation Order before the expiry of 6 weeks from when the notification was received.

60. COUNCILLORS' UPDATES

- 60.1 Cllr Hedger updated on the Community Speedwatch. Since the last meeting, 6 sessions had been held, with 60 vehicles reported for exceeding 35 mph on the A343. The fastest was 46 mph - a Nissan Qashqai. There would be no more sessions before Christmas owing to various commitments for volunteers. Cllr Hedger would be actively seeking more volunteers to join the team. He wished to note the Parish Council's condolences at the recent sad loss of Yvonne Hill, who had been a great supporter of the Parish Council, very rarely absent from meetings, and an active member of the Speedwatch group. The police had been seen regularly in the bus stop layby near Dene Green, carrying out speed checks. It was hoped this was in response to the data submitted by CSW.
- 60.2 Cllr Hedger updated on the working party for the A343 road safety project. He had confirmed with HCC to install the village 'gates', funded by S106 money held by them. 50 responses had been received from the survey, with 48 agreeing that the gates should be installed as a starting point for improvements to the road through Hurstbourne Tarrant. 10 volunteers came forward to be part of the working group, with the first meeting scheduled for 2 days after the Parish Council meeting, to set out the aims and priorities, and what can be achieved in various timescales. Grants would be pursued, especially as County Councillor North had offered to assist. An additional source could be from the Police and Crime Commissioner for road safety projects, and a letter would be written to the district police commander in the first instance.
- 60.3 Cllr Russell reported that the SWIFTS Christmas Lunch would be held on the second Monday in December. At the November meeting, they had said goodbye to a longstanding member of the group, Peter Billingham, who was also a great supporter of the Parish Council and assisted with flora and fauna matters. He had moved away to live closer to family. Around 40-50 members now attended SWIFTS each month.
- 60.4 Cllr Kitson wished to thank Cllrs Williams, Hedger, and Thomas for assisting with the job of cutting back the overgrowth around the edge of Dean Rise playing field.

61. CLERK'S REPORT AND CORRESPONDENCE

- 61.1 The clerk had reported the tatty road sign on the Stoke Road by Juniper Lane, and a pothole in The Crescent.
- 61.2 The latest well measurement at Valley Farm, Stoke, had been taken on Tuesday 1st November showing that the level in the well had dropped another 74cm since the previous month and the Bourne Rivulet in Stoke was in its dry phase. Groundwater levels at Vernham Dean continued to fall steadily.

62. FINANCE

- 62.1 On the day of the meeting, the bank balance stood at £54,520.50 including earmarked reserves of £34,461.90
- 62.2 The clerk had circulated the payments made since the last meeting. Cllr Russell agreed them as an accurate record.

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TYPE	DATE	PAYEE	AMOUNT	REMARKS
BACS	20/10/2022	Mrs M Edwards	649.00	New laptop
BACS	20/10/2022	Mrs M Edwards	25.12	Consumables
DD	21/10/2022	SSE	12.53	Upton defib electricity supply
BACS	31/10/2022	GL Jones Playgrounds Ltd	3,131.10	Deposit for KGV roundabout
DD	1/11/2022	TVBC	97.38	Grounds maintenance
BACS	11/11/2022	HMRC	149.40	PAYE - November
BACS	11/11/2022	Mrs M Edwards	597.24	Salary - November
DD	18/11/2022	ICO	35.00	Data Protection Fee
DD	21/11/2022	SSE	12.33	Upton defib electricity supply
		TOTAL	£4,709.10	

63. ALLOTMENTS

63.1 Councillors reviewed and agreed the allotment risk assessment and the allotment tenancy agreement. The water charges for the summer had not been particularly excessive, and the annual expenditure was not expected to exceed rental income, although the July to October reading had been over £100 more than the same period in the previous year. The Chairman suggested a ban on hosepipe usage (in addition to the previous year's ban on sprinkler use) if a suitable extension of water butts to the top of the site could be organised for the next growing season.

64. ANNUAL REVIEW OF COUNCIL POLICIES

64.1 Councillors reviewed the following documents. The clerk advised that there had been no legislation come into force to require any changes. Councillors agreed no changes were required to:
 - Standing Orders ; Financial Regulations ; Risk Assessment (financial) ; Freedom of Information Publication Scheme; Complaints Procedure.

65. PROJECT REGISTER

65.1 Councillors reviewed the updated project register and agreed that the community should be asked for ideas for the upcoming financial year. The project register was a working document, updated as necessary. One suggestion was for a mobile speed indicator device which captured registration numbers of speeding vehicles, to work in addition to Community Speedwatch sessions.

66. NEXT MEETING

66.1 The next ordinary meeting of the Parish Council was due to be held on Monday 19th December 2022.

The meeting concluded at 20:53 hrs. SignedChairman