

SUMMONS issued under LGA 1972, Sch 12 para 10(2)(a)

## ORDINARY MEETING OF THE PARISH COUNCIL

I hereby give notice to the Councillors that a meeting of Hurstbourne Tarrant Parish Council will be held at the Hurstbourne Tarrant Community Centre on Monday 18<sup>th</sup> November 2024 at 7.30 pm at which your attendance is required.

Members of the Press and Public are entitled to attend

Any questions for the Council can be emailed in advance to: [clerk@hurstbournetarrant-pc.gov.uk](mailto:clerk@hurstbournetarrant-pc.gov.uk)

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## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST - to receive from councillors any declarations of interest relating to items on the agenda, requests for dispensations, in accordance with the Council's code of conduct.
3. MINUTES OF PREVIOUS MEETING - to approve and sign the minutes as a true record of the parish council meeting held on 21<sup>st</sup> October 2024.
4. ACTIONS ARISING from previous minutes (for information only)
5. PUBLIC PARTICIPATION - to receive any questions or petitions (for information only)
6. PLANNING - any planning matters arising including the following applications:
  - 24/02620/VARN| Variation of Condition 2 (Approved plans) of 24/01099/VARN (Erection of detached dwelling and outbuildings; with associated parking, turning, landscaping, access and private amenity space) to allow for amendments to landscaping proposals| Hurstbourne Manor Hurstbourne Tarrant
  - 24/02583/FULLN| Demolition of garage, erection of garage, and tractor shed, and erection of 2.4 m high close boarded fence, and 1.2m high post and rail fence| Church Farm Church Street Hurstbourne Tarrant
  - 24/02536/FULLN| Rear infill extension, addition of new dormers to the rear of the house and reposition existing rear dormers| Hillside The Hill Hurstbourne Tarrant
  - 24/02541/TPON\* | G1- mixed tree line of Field Maple and Ash (TPO.TVBC.0868) - cut back branches overhanging boundary by up to 2m where they are within 2m of fabric of buildings| Land To The South Of Dines Close Hurstbourne Tarrant

## HURSTBOURNE TARRANT PARISH COUNCIL

- 24/02534/TPON| (T1) Silver Birch x 2 - Crown reduce by upto 2m and shape (T2) Walnut - Crown lift up to 6m (T3) Lime - Crown reduce to old reduction points, up to 6m and reduce sides to suit (T4) Red Oak - Reduce lateral overhanging branches over driveway by upto 3m| Applebrook House The Dene Hurstbourne Tarrant
  
- 24/02511/FULLN| Erect two storey side extension, and porch to entrance| 4 Hillside Upton

\* In the case of Conservation Area notifications, the Local Planning Authority does not have the ability to refuse these works. In the event that there are justifiable reasons to oppose the proposals then the Council will have to make a Tree Preservation Order before the expiry of 6 weeks from when the notification was received.

### 7. COUNCILLORS' UPDATES

### 8. CLERK'S UPDATE & CORRESPONDENCE

### 9. ALLOTMENTS

- annual review of the risk assessment
- review of tenancy agreement

### 10. ANNUAL REVIEW OF COUNCIL POLICIES

- Standing Orders ; Risk Assessment ; FOI Publication Scheme; Complaints Procedure. To carry out the annual reviews and to accept any changes or updates as necessary.
- Financial Regulations – updated for 2024 – to be reviewed at December's meeting

### 11. PROJECT REGISTER – To discuss, prioritise and agree any capital projects that the Parish Council wishes to take forward into the 2025/26 budget planning

### 12. FINANCE including

- local government services pay agreement – to note the National Joint Council pay award for employees and relevant backpay

### 13. DATE OF NEXT MEETING - the next meeting of the Parish Council is due to be held on 16<sup>th</sup> December 2024.



13<sup>th</sup> November 2024

Distribution: Cllrs: I Kitson ; M Thomas ; L Russell ; J Williams ; N Hedger ; J Bentley  
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