Chairman: Councillor I Kitson

Clerk: Mrs M Edwards
Tel: 07768 453772
Email: clerk@hurstbournetarrant-pc.gov.uk
Web: www.hurstbournetarrant-pc.gov.uk

SUMMONS issued under LGA 1972, Sch 12 para 10(2)(a)

ORDINARY MEETING OF THE PARISH COUNCIL

I hereby give notice to Councillors that a meeting of Hurstbourne Tarrant Parish Council will be held at Hurstbourne Tarrant Community Centre on **Monday 16th November 2026 at 7.30 pm** at which your attendance is required.

Members of the Press and Public are entitled to attend

Any questions for the Council can be emailed in advance to:
clerk@hurstbournetarrant-pc.gov.uk

AGENDA

1. **APOLOGIES FOR ABSENCE -** to receive apologies

2. **DECLARATIONS OF INTEREST** - to receive from councillors any declarations of interest relating to items on the agenda, requests for dispensations, in accordance with the Council's code of conduct.

3. **MINUTES OF PREVIOUS MEETING** - To approve, propose, second and sign the minutes as a true record of the parish council meeting held on 19th October 2026.

4. **ACTIONS ARISING** from previous minutes (for information only)
   - overflow for IBCs at storage shed on KGV
   - gates on KGV – by red phone box and by football pitch through to Doles Wood
   - Lengthsman visit 1st December – is Dolomans Lane now clear?
   - new battery for SID on A343

5. **PUBLIC PARTICIPATION** - to receive any questions or petitions (for information only)

6. **PLANNING** - to discuss any planning matters arising

   - 26/02330/FULLN | Permission for Air Source Heat Pumps for eight residential units on development site | Esseborne Manor Doiley Hill HBT
   - Yew Tree Farm, Ibthorpe – installation of replacement windows

7. **COUNCILLORS' UPDATES** - to discuss any matters arising since the last meeting on 19th October 2026.

8. **CLERK'S UPDATE & CORRESPONDENCE**

9. **ALLOTMENTS**
   - annual review of the risk assessment
   - review of tenancy agreement
   - to discuss level of rent increases to cover water rates (as agreed November 2025)

10. **ANNUAL REVIEW OF COUNCIL POLICIES**
    - Standing Orders ; Financial Regulations ; Financial Risk Assessment ; FOI Publication Scheme ; Document Retention ; Code of Conduct ; Complaints Procedure ; Grant Awarding. To carry out the annual reviews and to accept any changes or updates as necessary.

11. **PROJECT REGISTER** – To discuss, prioritise and agree any capital projects that the Parish Council wishes to take forward into the 2027/28 budget planning

12. **FINANCE**
    - Payments made since last meeting and current bank balance

13. **NEXT MEETING -** the next meeting of the Parish Council is due to be held on Monday 21st December 2026

11th November 2026

Distribution: Cllrs: I Kitson ; N Hedger ; J Bentley ; L Russell ; M Thomas ; J Williams

Borough Cllr: P North : **County Cllr:** K North

Copy to: website: www.hurstbournetarrant-pc.gov.uk