

Chairman: Cllr Ian Kitson

Clerk: Mrs Miriam Edwards
Tel: 07768 453772 ; email: clerk@hurstbournetarrant-pc.gov.uk
Website: www.hurstbournetarrant-pc.gov.uk

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

Monday 19th January 2026 at 7.30pm, held at the Hurstbourne Tarrant Community Centre.

~~

Councillors present:

Cllr Ian Kitson (Chairman)

Cllr Mark Thomas (Vice Chairman)

Cllr John Bentley

Cllr Neil Hedger

Cllr Louisa Russell

County Councillor Kirsty North

Clerk

74. APOLOGIES FOR ABSENCE

74.1 Apologies were received from Cllr Jamie Williams, and Borough Cllr Phil North.

75. DECLARATIONS OF INTEREST

75.1 There were no declarations of interests relating to items on the agenda or requests for dispensations, in accordance with the Council's code of conduct.

76. MINUTES OF PREVIOUS MEETING

76.1 Cllr Bentley proposed, Cllr Hedger seconded, and Councillors agreed and approved the minutes of the last meeting which was held on 15th December 2025, and which were signed by the Chairman.

77. ACTIONS ARISING

77.1 There were no actions arising from the previous minutes.

78. PUBLIC PARTICIPATION

78.1 There were three members of the public present.

78.2 The old telephone exchange at the top of the hill out of the village towards Andover was raised and the issue of it being lived in. Cllr Williams had been in touch with TVBC enforcement almost a year before. Cllr North advised to report it again if there was any indication that someone was living there.

79. PLANNING

79.1 **25/02986/VARN** | Variation of condition 02 (approved plans) of 23/01449/FULLN (Conversion and extension of hotel to create nine residential units) - Including different split in the approved 9 dwellings (now four houses and five flats), revised entrance on east elevation, house 4 will now have rooms in the roof space with dormer windows | **Esseborne Manor Doiley Hill HBT**. No comment.

80. COUNCILLORS' UPDATES

80.1 Cllr Bentley updated that the speed indicator device wasn't holding charge, the battery had been checked, and all seemed to be working fine. The unit itself was sealed, but was being dried out as there was some evidence of condensation. The next check was the solar panel.

80.2 Cllr Hedger reported that Speedwatch patrols had resumed after the Christmas break.

HURSTBOURNE TARRANT PARISH COUNCIL

- 80.3 Cllr Thomas wished to thank Parsonage Farm for clearing the steep path up to Doles Wood after a fallen tree during the recent storms. The fencing required repair and part of the handrail could require a new rail.
- 80.4 Cllr Thomas had undertaken a litter pick on The Hill and Mr Melhuish (permission given to name him) had completed the hill and layby towards Esseborne. Their work was very much appreciated as it was a constant battle to keep the verges on the main road clear.
- 80.5 Cllr Thomas reported that the Church Street railings had been repaired.
- 80.6 Cllr Kitson reported an issue with the bonfire at the allotments in Ibthorpe. When the bonfire had been lit just after Christmas, neighbour complained of smoke entering their house. Cllr Thomas said that the bonfire seemed to acquire material not from the allotments. All agreed that when the annual tenancy agreements were sent out, that it be reinforced that only material from the allotments which would burn could be put onto the bonfire, not weeds (which should be composted), and definitely no waste from outside of the allotments.

81. CLERK’S REPORT & CORRESPONDENCE

- 81.1 The contract for the unmetered supply of electricity to the Upton phone box to keep the defibrillator to temperature was due to expire and SSE would not renew. On a variable contract, the cost would be nearly £1000 a year as opposed to the unmetered supply at £150 a year. Cllr Bentley would research solar options for the next winter, which is when it would be needed, if the temperature was consistently low.

82. FINANCE

- 82.1 On the day of the meeting, the bank balance stood at £5,544.42 in the Treasurer’s Account and £22487.56 in the savings account, with earmarked reserves of £17,912.20.
- 82.2 The clerk had circulated the payments made since the last meeting. Cllr Russell agreed them as an accurate record.

TYPE	DATE	PAYEE	AMOUNT	REMARKS
FPI	16/12/25	Lloyds	4.25	Bank Charges
DD	23/12/25	NEST	23.91	Pension payment
DD	24/12/25	NEST	23.91	Pension payment
DD	2/1/26	TVBC	117.36	Grass cutting
BACS	2/1/26	D Biles	540.00	Dene Green ditch regrading
DD	7/1/26	NEST	41.30	Pension payment
BACS	12/1/26	Mrs M Edwards	711.20	Salary January
BACS	12/1/26	Tangley PC	159.54	SLR maintenance
BACS	19/1/26	HMRC	248.83	PAYE & NI
BACS	19/1/26	SSE	182.23	Upton phone box electricity

HURSTBOURNE TARRANT PARISH COUNCIL

FPI	19/1/26	Lloyds	4.25	Bank charges
-----	---------	--------	------	--------------

- 82.3 Grounds maintenance contract - Test Valley Borough Council had offered a contract to mow KGV field and Dean Rise playing field during the growing season (15 cuts) and one weed killing session, totalling £1,102.56 +VAT. It was unanimously agreed to accept this quote, which was only marginally different to the current year with an increase of £27.56, therefore achieving value for money.
- 82.4 Dog bin emptying contract – Test Valley Borough Council had offered a contract to empty the four dog waste bins within the parish, at a cost of £248.63 each. As there was no alternative contractor for this task, it was unanimously agreed to accept the quote.
- 82.5 Precept Setting – Councillors reviewed and agreed the precept for 2026/27 set at £22,500 and for the Chairman or Clerk to sign the precept application.
- 82.6 Budget Setting - Councillors reviewed and agreed the budget for 2026/27, including the regular grass cutting contract which was in excess of £1000 p.a. The budget was set at £21,512 which covered the anticipated business costs to the Parish Council.
- 82.7 Performance Monitoring – Councillors reviewed and accepted the 2025/26 Q3 Report and agreed no actions were required before the end of the financial year.

83. NEXT MEETING

- 83.1 The next ordinary meeting of the Parish Council was due to be held on Monday 16th February 2026.

The meeting concluded at 20:09 hrs.

Signed Chairman

HURSTBOURNE TARRANT PARISH COUNCIL

Hurstbourne Tarrant Parish Council Listing of Receipts in each Code for All Cost Centres (Between 01-04-2025 and 31-12-2025)

18 January 2026 (2025-2026)

Cost Centre Income

Code Number		1 Precept									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	07/04/2025			Treasurer's Accour		Precept	Test Valley Borough Council	X	10,500.00		10,500.00
9	08/09/2025			Treasurer's Accour		Precept	Test Valley Borough Council	X	10,500.00		10,500.00
Subtotal for Code: Precept									£21,000.00		£21,000.00
Code Number		2 Bank Interest									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
3	09/04/2025			Business Bank Inst		Bank Interest	Lloyds Bank	X	10.17		10.17
4	09/05/2025			Business Bank Inst		Bank Interest	Lloyds Bank	X	8.48		8.48
5	09/06/2025			Business Bank Inst		Bank Interest	Lloyds Bank	X	8.25		8.25
8	09/07/2025			Business Bank Inst		Bank Interest	Lloyds Bank	X	12.31		12.31
10	11/08/2025			Business Bank Inst		Bank Interest	Lloyds Bank	X	14.19		14.19
11	09/09/2025			Business Bank Inst		Bank Interest	Lloyds Bank	X	12.41		12.41
13	09/10/2025			Business Bank Inst		Bank Interest	Lloyds Bank	X	11.07		11.07
15	10/11/2025			Business Bank Inst		Bank Interest	Lloyds Bank	X	11.81		11.81
17	09/12/2025			Business Bank Inst		Bank Interest	Lloyds Bank	X	10.71		10.71
Subtotal for Code: Bank Interest									£99.40		£99.40
Code Number		3 Playing Fields									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6	20/06/2025			Treasurer's Accour		KGV Playing Field	Hampshire County Council	X	12.50		12.50
12	26/09/2025			Treasurer's Accour		KGV Playing Field	Hampshire County Council	X	12.50		12.50
16	30/12/2025			Treasurer's Accour		KGV Playing Field	Hampshire County Council	X	12.50		12.50
Subtotal for Code: Playing Fields									£37.50		£37.50
Code Number		5 Wayleaves									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
7	24/06/2025			Treasurer's Accour		Wayleaves	SSE	X	102.66		102.66
Subtotal for Code: Wayleaves									£102.66		£102.66
Code Number		39 Insurance									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
14	28/11/2025			Treasurer's Accour		Insurance payout - Church St railings	Churchill Insurance	X	850.00		850.00
Subtotal for Code: Insurance									£850.00		£850.00
Subtotal for Cost Centre: Income									22,089.56		22,089.56

Cost Centre VAT

Code Number		8 VAT Reclaim									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
2	22/05/2025			Treasurer's Accour		VAT reclaim 2024-25	HMRC	X	8,192.31		8,192.31
Subtotal for Code: VAT Reclaim									£8,192.31		£8,192.31
Subtotal for Cost Centre: VAT									8,192.31		8,192.31
TOTALS									£30,281.87		£30,281.87

Hurstbourne Tarrant Parish Council Listing of Payments in each Code for All Cost Centres (Between 01-04-2025 and 31-12-2025)

18 January 2026 (2025-2026)

Cost Centre Administration

Code Number		9 Audit Fees									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
17	21/05/2025			Treasurer's Accour		Internal Audit Fee	Do The Numbers Ltd	X	350.00		350.00
40	25/08/2025	INV-00724207		Treasurer's Accour		External Audit Fee	BDO LLP	X	378.00		378.00
Subtotal for Code: Audit Fees									£728.00		£728.00
Code Number		10 Salary & HMRC									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	09/04/2025			Treasurer's Accour		PAYE April	HMRC	X	186.70		186.70
2	09/04/2025			Treasurer's Accour		Clerk's Salary April	Clerk	X	689.20		689.20
13	16/05/2025			Treasurer's Accour		PAYE May	HMRC	X	239.09		239.09
14	16/05/2025			Treasurer's Accour		Clerk's Salary May	Clerk	X	689.20		689.20
15	16/05/2025			Treasurer's Accour		PAYE underpayment April	HMRC	X	52.19		52.19
23	13/06/2025			Treasurer's Accour		Clerk's Salary June	Clerk	X	689.40		689.40
24	13/06/2025			Treasurer's Accour		PAYE June	HMRC	X	238.89		238.89
29	08/07/2025			Treasurer's Accour		Clerk's Salary July	Clerk	X	689.20		689.20
30	08/07/2025			Treasurer's Accour		PAYE July	HMRC	X	239.09		239.09
35	12/08/2025			Treasurer's Accour		PAYE August	HMRC	X	239.09		239.09
36	12/08/2025			Treasurer's Accour		Clerk's Salary August	Clerk	X	689.20		689.20
42	08/09/2025			Treasurer's Accour		Clerk's Salary September	Clerk	X	689.40		689.40
43	08/09/2025			Treasurer's Accour		PAYE September	HMRC	X	238.89		238.89
50	07/10/2025			Treasurer's Accour		Clerk's Salary October	Clerk	X	689.20		689.20
51	07/10/2025			Treasurer's Accour		PAYE October	HMRC	X	239.09		239.09
56	05/11/2025			Treasurer's Accour		Clerk's Salary November	Clerk	X	689.40		689.40
57	05/11/2025			Treasurer's Accour		PAYE November	HMRC	X	238.89		238.89
69	04/12/2025			Treasurer's Accour		PAYE & NI additional payment for back	HMRC	X	330.91		330.91
70	04/12/2025			Treasurer's Accour		Clerk Salary December & packpay to A)	Clerk	X	883.04		883.04
72	23/12/2025			Treasurer's Accour		Pension contribution	NEST Pensions	X	23.91		23.91
73	24/12/2025			Treasurer's Accour		Pension contribution	NEST Pensions	X	23.91		23.91
Subtotal for Code: Salary & HMRC									£8,687.89		£8,687.89
Code Number		11 Insurance									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
48	07/10/2025	LCO02773		Treasurer's Accour		Insurance	Clear Councils - Clear Insurance Man	X	922.59		922.59
Subtotal for Code: Insurance									£922.59		£922.59
Code Number		13 Subscriptions									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
5	22/04/2025	INV-7321		Treasurer's Accour		HALC/NALC annual subscriptions	Hampshire Association of Local Coun	X	418.00		418.00
9	22/04/2025	MEM253593-1		Treasurer's Accour		SLCC Membership Fee 2025/26	Society of Local Council Clerks	X	190.00		190.00
Subtotal for Code: Subscriptions									£608.00		£608.00

Hurstbourne Tarrant Parish Council Minutes - May 2025 to April 2026
Copies of Parish Council Minutes may be accessed at www.hurstbournetarrant-pc.gov.uk

Signed Date

HURSTBOURNE TARRANT PARISH COUNCIL

Hurstbourne Tarrant Parish Council Listing of Payments in each Code for All Cost Centres (Between 01-04-2025 and 31-12-2025)

18 January 2026 (2025-2026)

Code Number 14 Stationery & Consumables											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
19	22/05/2025	57796		Treasurer's Accour		APM banners	Bulpitt Print Ltd	S	76.00	15.20	91.20
20	27/05/2025			Treasurer's Accour		Consumables - refreshments for APM	Clerk	X	40.18		40.18
60	13/11/2025			Treasurer's Accour		Replacement keyboard & laptop stand	Amazon	S	20.24	4.05	24.29
60	13/11/2025			Treasurer's Accour		Replacement keyboard & laptop stand	Amazon	S	26.88	5.38	32.26
64	24/11/2025			Treasurer's Accour		Poppy crosses for Centenary Garden	Royal British Legion	X	50.00		50.00
Subtotal for Code: Stationery & Consumables									£213.30	£24.63	£237.93
Code Number 15 Other Admin Expenditure											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6	22/04/2025	HBTCC/483		Treasurer's Accour		HTCC hire charge	Hurstbourne Tarrant Community Cent	X	264.00		264.00
7	22/04/2025	INV 12165		Treasurer's Accour		Payroll service	Red 76 Tax Ltd	S	120.00	24.00	144.00
28	08/07/2025	INV-10003		Treasurer's Accour		Accounts Package	Scribe	S	345.60	69.12	414.72
46	07/10/2025	24JUN0240010		Treasurer's Accour		Website hosting	Geosphere Ltd - Parish Online	S	270.00	54.00	324.00
47	06/10/2025			Treasurer's Accour		Poppy wreath for Centenary Garden	Royal British Legion Trading Ltd	S	33.34	6.66	40.00
62	18/11/2025			Treasurer's Accour		Data Protection Registration	Information Commissioner's Office	X	47.00		47.00
66	02/12/2025			Treasurer's Accour		SWIFTS Christmas lunch	Swifts	X	100.00		100.00
68	04/12/2025			Treasurer's Accour		Website hosting - www.hbt.org.uk	UK2	S	9.49	1.90	11.39
68	04/12/2025			Treasurer's Accour		Website hosting - www.hbt.org.uk	UK2	S	36.00	7.20	43.20
Subtotal for Code: Other Admin Expenditure									£1,225.43	£162.88	£1,388.31
Code Number 38 Bank charges											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	22/04/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
16	19/05/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.67		4.67
26	17/06/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
33	18/07/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
37	18/08/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.67		4.67
44	16/09/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
54	20/10/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
63	18/11/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
71	16/12/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
Subtotal for Code: Bank charges									£39.09		£39.09
Subtotal for Cost Centre: Administration									12,424.30	187.51	12,611.81
Cost Centre Facilities & Services											
Code Number 16 Playing Fields - Dean Rise & KGV											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
18	21/05/2025	1001032320		Treasurer's Accour		Play Equipment Repairs	G&S Specialist Timber Tools & Machi	S	30.69	6.14	36.83
25	13/06/2025	88791		Treasurer's Accour		Annual Play Equipment Inspection	Playsafety Ltd	S	96.00	19.20	115.20
Subtotal for Code: Playing Fields - Dean Rise & KGV									£126.69	£25.34	£152.03
Code Number 17 Grass Cutting											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11	01/05/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
22	02/06/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
27	01/07/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
34	01/08/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
41	01/09/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
45	01/10/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
55	03/11/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
61	01/12/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
Subtotal for Code: Grass Cutting									£782.40	£156.48	£938.88
Code Number 18 Dene Green											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
12	12/05/2025	INV-0036		Treasurer's Accour		Trees for Dene Green	Kitson Consultancy Services Ltd	S	75.00	15.00	90.00
Subtotal for Code: Dene Green									£75.00	£15.00	£90.00
Code Number 20 Allotments											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
3	22/04/2025	2821031 / 768		Treasurer's Accour		Allotment water rates	Business Stream	Z	22.69		22.69
39	25/08/2025	2821031 / 840		Treasurer's Accour		Allotment water rates	Business Stream	Z	315.95		315.95
52	20/10/2025	2821031 / 907		Treasurer's Accour		Allotment water rates	Business Stream	Z	107.16		107.16
Subtotal for Code: Allotments									£445.80		£445.80
Subtotal for Cost Centre: Facilities & Services									1,429.89	196.82	1,626.71
Cost Centre General Repairs & Maintenance											
Code Number 23 Defibrillators											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
4	22/04/2025	IV02767997		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	11.93	2.39	14.32
21	27/05/2025	IV02927652		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	11.49	2.30	13.79
31	08/07/2025	IV03079611		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	11.86	2.37	14.23
38	25/08/2025	IV03369718		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	23.35	4.67	28.02
49	07/10/2025			Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	11.78	2.36	14.14
65	13/11/2025	IV03678251		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	10.90	0.55	11.45
65	13/11/2025	IV03678251		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	11.27	0.56	11.83
Subtotal for Code: Defibrillators									£92.58	£15.20	£107.78
Code Number 24 Miscellaneous Repairs											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
59	10/11/2025			Treasurer's Accour		KGV gate repair	Mole Valley Farmers Ltd	S	7.24	1.45	8.69
Subtotal for Code: Miscellaneous Repairs									£7.24	£1.45	£8.69

HURSTBOURNE TARRANT PARISH COUNCIL

Hurstbourne Tarrant Parish Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-04-2025 and 31-12-2025)

18 January 2026 (2025-2026)

Code Number		36 SLRs									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
8	22/04/2025			Treasurer's Accour		SLR maintenance 1st Jan-31st March	Tangley Parish Council	X	153.99		153.99
32	08/07/2025			Treasurer's Accour		SLR maintenance 1 Apr - 31 May	Tangley Parish Council	X	159.54		159.54
53	20/10/2025			Treasurer's Accour		SLR maintenance 1 July-30 Sept	Tangley Parish Council	X	159.54		159.54
67	04/12/2025			Treasurer's Accour		SLR battery replacement	Tangley Parish Council	X	18.74		18.74
Subtotal for Code: SLRs									£491.81		£491.81
Subtotal for Cost Centre: General Repairs & Maintenance									591.63	16.65	608.28

Cost Centre Projects

Code Number		30 Small (unplanned) projects									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
58	10/11/2025			Treasurer's Accour		Bulbs for A343 planting scheme	Kate Walbyoff	X	13.33		13.33
Subtotal for Code: Small (unplanned) projects									£13.33		£13.33
Subtotal for Cost Centre: Projects									13.33		13.33

TOTALS **£14,459.15** **£400.98** **£14,860.13**