

## MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

Monday 16<sup>th</sup> March 2026 at 7.30pm, held at the Hurstbourne Tarrant Community Centre.

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### Councillors present:

Cllr Ian Kitson (Chairman)

Cllr Mark Thomas (Vice Chairman)

Cllr Neil Hedger

Cllr Louisa Russell

Cllr John Bentley

County Cllr Kirsty North

Clerk

### **94. APOLOGIES FOR ABSENCE**

94.1 Apologies were received from Cllr Jamie Williams and Borough Councillor North.

### **95. DECLARATIONS OF INTEREST**

95.1 There were no declarations of interests relating to items on the agenda or requests for dispensations, in accordance with the Council's code of conduct.

### **96. MINUTES OF PREVIOUS MEETING**

96.1 Cllr Hedger proposed, Cllr Russell seconded, and Councillors agreed and approved the minutes of the last meeting which was held on 16<sup>th</sup> February 2026, and which were signed by the Chairman.

### **97. ACTIONS ARISING**

97.1 Ditch at bottom of Windmill Hill – still to be cleared.

97.2 Access road, HTCC – Cllr Kitson updated that a contractor was due to attend the week of the meeting to survey.

### **98. PUBLIC PARTICIPATION**

98.1 There were 2 members of the public present. There were no matters raised.

### **99. PLANNING**

99.1 26/00331/TREEN\* | T1, T2 - Sycamore - Reduce back to previous pollard points, T3, T4 - Yew - Trim on boundary side, cut back to boundary | **Trees On The Boundary Of Fern Cottage And Dalton House Church Street HBT**. No comments online. No comment.

99.2 26/00348/VARN | Variation of Condition 2 (Approved plans) of 24/00137/FULLN (Demolish porch, rear extensions, and outbuildings, erect single storey rear extension, garden room and garden wall, remove pebbledash from exterior and associated boundary treatments and landscaping) to allow for revision of the design | **Hutchins Cottage Church Street HBT** The request was for a variation to demolish the lean-to and add an extension. The wall had been debated when the application was first submitted. The changes were to the extension roof from pitched to flat (single storey and alterations to shape) and garden room from a flat roof to a pitch and proposing wooden facings which would look fine on the extension and garden room, but garden room pitch roof was shown as 'zinc' which would not be in

HURSTBOURNE TARRANT PARISH COUNCIL

keeping with anything around the area. Cllr Williams to check application. Boundary wall to be replaced with hedge planting which was an improvement. There was a comment by the Ramblers Association regarding a designated ROW which crossed the paddock to the KGV which was still in use by the public. No comment.

- 99.3 26/00396/LBWN | Re-thatching of stables (retrospective) | **Ibthorpe Manor Farm Horseshoe Lane Ibthorpe.** Thatching was completed in November. A replacement thatcher had been employed to deal with the poor work of the previous one. The thatch was replaced but no permission had been requested. The issue was that the long straw wheat was replaced by reed owing to the lack of supply. This would be a decision for Conservation, but agreed that the Parish Council should make comment.

\* In the case of Conservation Area notifications, the Local Planning Authority does not have the ability to refuse these works. In the event that there are justifiable reasons to oppose the proposals then the Council will have to make a Tree Preservation Order before the expiry of 6 weeks from when the notification was received.

**100. COUNCILLORS' UPDATES**

- 100.1 Cllr Thomas acknowledged the work on the new orchard on the KGV, trees were funded by the Rural Prosperity Fund, the school was involved, and each tree was sponsored by a resident or school class to look after. Children would sow the wildflower seeds.
- 100.2 Hurstbourne Tarrant was to host the next Sustainable Bourne Valley event in October.
- 100.3 Cllr Kitson wished to thank Cllr North with an issue in Dean Rise regarding antisocial behaviour from Aster residents.

**101. CLERK'S REPORT & CORRESPONDENCE**

- 101.1 The clerk updated that the outcome of the community asset fund grant app was awaited (for storage on the KGV). The late David Sullivan's family had offered assistance but the clerk had responded, suggesting some galvanised trough planters would be a better memorial.
- 101.2 Assistance had been asked for regarding mowing around the newly planted orchard and whether to ask TVBC to add it to their scheduled mow. Cllrs Thomas and Kitson offered to assist.
- 101.3 The bulbs donated by the North Wessex Downs Project, planted in November, had come up by the village 30mph signs and the junction with the Netherton road.

**102. ASSET REGISTER**

- 102.1 Councillors made the annual review of the asset register. There were no changes.

**103. FINANCE**

- 103.1 On the day of the meeting, the bank balance stood at £2026.51 in the Treasurer's Account and £22506.36 in the savings account, with earmarked reserves of £17062.20 .
- 103.2 Councillors discussed and unanimously resolved to grant £500 to St Peter's Church towards churchyard mowing. This was within budget and as the front churchyard formed part of the street scene in the village, it was considered a viable spend. No other grant applications had been received.
- 103.3 The clerk had circulated the payments made since the last meeting. Cllr Russell agreed them as an accurate record.

TYPE	DATE	PAYEE	AMOUNT	REMARKS
FPI	17/2/26	Lloyds	4.25	Bank charges

HURSTBOURNE TARRANT PARISH COUNCIL

BACS	20/2/26	HMRC	248.63	PAYE & NI
BACS	20/2/26	Mrs M Edwards	711.40	Salary February
BACS	20/2/26	William Woolley	180.00	Railings repair
DD	2/3/26	TVBC	117.28	Grass cutting
DD	5/3/26	NEST	25.85	Pension contributions
BACS	6/3/26	Mrs M Edwards	711.40	Salary March
BACS	6/3/26	HMRC	248.63	PAYE & NI
BACS	16/3/26	TVBC	1164.34	Dog bin emptying fee
BACS	16/3/26	SSE	176.25	Upton phone box electricity
BACS	16/3/26	Geosphere	67.20	Mapping subs 2026
BACS	16/3/26	Business Stream	9.46	Allotment water rates

**104. NEXT MEETING**

104.1 The next ordinary meeting of the Parish Council was due to be held on Monday 20<sup>th</sup> April 2026.

The meeting concluded at 20.10 hrs.

Signed ..... Chairman