

## Allotment Risk Assessment

Adopted 21st November 2022, Reviewed 17<sup>th</sup> November 2025

Subject	Risk(s) Identified	Risk Level H/M/L	Potential Impact H/M/L	Management/Control	Review/Assess/Revise
Water leak	High cost to Parish Council.	L	M	Inspections by tenants and Chairman.	Maintain existing procedures. Turn off tap during periods of low temperatures.
Water wastage	Cost to Parish Council.	M	L	Monitor usage during hot/dry periods. Check taps are turned off when water not in use. <i>Sprinkler usage banned.</i> Share additional expenditure between tenants.	Maintain existing procedures. Reiterate turning off taps (at point of collection of annual rents) and <i>ban on use of sprinklers.</i>
Financial	Failure to collect rents and charges	L	M	Maintain proper records of income, expenditure & tenants. Enforce compliance of tenancy agreement.	Maintain existing procedures
Sheds	Injury to the public.	L	M	Ensure adequate public liability insurance. Enforce tenancy agreement.	Maintain existing procedures
Hedge Trimming	Nuisance to allotment holders.	L	L	Parish Council to cut back annually.	Maintain existing procedures
Cultivation of Plot	Non-compliance of lease, failure to keep weeds under control	H	L	Inspections by Chairman during the year; respond to reports. Remedial action taken as required	Maintain existing procedures

Fencing	Nuisance to allotment holders.	L	L	Ensure compliance of the allotment rules and regulations. Maintenance as necessary.	Maintain existing procedures
Bonfires	Risk to thatched properties, nuisance to neighbouring residents	L	M	Respond to reports; enforcement of allotment rules.	Maintain existing procedures
Parking	Nuisance to residents	L	L	Respond to reports.	Maintain existing procedures
Vandalism	Injury to the public.	M	M	Ensure adequate public liability cover insurance. Regular inspections by tenants and Chairman.	Maintain existing procedures
Chemical or banned plants – uncontrolled use	Damage to neighbouring allotments	L	M	Enforce conditions of tenancy agreement. Regular inspection by Chairman.	Maintain existing procedures
Vermin	Spread of disease; damage to crops	M	M	Define responsibility for hygiene/cleanliness of allotments; instigate appropriate action to deal with infestations.	Maintain existing procedures

### Actions required – November 2025

1. Beech hedge and ash tree annual growth near entrance & top end to be cut back. Low risk, nuisance factor.
2. Continuous monitoring of sheds at far end of allotments, which are both owned by Parish Council. Both used by current tenants of Plots 6 & 10b (left and right). Consider repairs/replacement if condition deteriorates. Chairman to monitor.
3. Continuous monitoring of untended plots during the growing season – contact tenants to discuss renewal of tenancy.



Chairman: Cllr I Kitson 17<sup>th</sup> November 2025