

GRANT AWARDING POLICY

1. Hurstbourne Tarrant Parish Council makes grants to organisations working for the benefit of the community in the Parish of Hurstbourne Tarrant including Upton.
2. Grants are made from money provided by the council taxpayers of the parish of Hurstbourne Tarrant and accordingly the Parish Council has a responsibility to satisfy itself that grants will provide benefit to the local community. This policy sets out the requirements that must be satisfied before grant applications will be considered.
3. Grants will not be made to individuals or commercial organisations.
4. Grant applications must be made on the official application form. Applicants must set out how the community in the parish of Hurstbourne Tarrant will benefit from the work funded by any grant. This is particularly important where an application is made by an organisation working regionally or nationally.
5. Applicants must set out any other funding they have been awarded or have applied for. Where the Parish Council is being asked to be the sole funder the applicant must explain the reason for this. Applicants are encouraged to submit applications to neighbouring parish councils.
6. Applications must be accompanied by a copy of the organisation's most recent accounts, and of its latest bank statement.
7. An organisation which has not previously applied to the Parish Council must submit a copy of its constitution.
8. The Parish Council sets its budget for the forthcoming year each January. Any award will not exceed the amount set aside in the budget for this purpose, irrespective of how much the application is for.
9. Unless there are exceptional circumstances for the applicant requiring the funding before March of the relevant financial year, the Parish Council will not consider and award the funds until that month.
10. Grant recipients should submit a report after 31st March showing how the funding has been used. Grant recipients are encouraged to attend the Annual Parish Meeting (normally May) and mount a display or make a presentation.