

Hurstbourne Tarrant Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2025 and 31-12-2025)

Cost Centre Administration

Code Number 9 Audit Fees

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
17	21/05/2025			Treasurer's Accoun		Internal Audit Fee	Do The Numbers Ltd	X	350.00		350.00
40	25/08/2025	INV-00724207		Treasurer's Accoun		External Audit Fee	BDO LLP	X	378.00		378.00
Subtotal for Code: Audit Fees									£728.00		£728.00

Code Number 10 Salary & HMRC

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	09/04/2025			Treasurer's Accoun		PAYE April	HMRC	X	186.70		186.70
2	09/04/2025			Treasurer's Accoun		Clerk's Salary April	Clerk	X	689.20		689.20
13	16/05/2025			Treasurer's Accoun		PAYE May	HMRC	X	239.09		239.09
14	16/05/2025			Treasurer's Accoun		Clerk's Salary May	Clerk	X	689.20		689.20
15	16/05/2025			Treasurer's Accoun		PAYE underpayment April	HMRC	X	52.19		52.19
23	13/06/2025			Treasurer's Accoun		Clerk's Salary June	Clerk	X	689.40		689.40
24	13/06/2025			Treasurer's Accoun		PAYE June	HMRC	X	238.89		238.89
29	08/07/2025			Treasurer's Accoun		Clerk's Salary July	Clerk	X	689.20		689.20
30	08/07/2025			Treasurer's Accoun		PAYE July	HMRC	X	239.09		239.09
35	12/08/2025			Treasurer's Accoun		PAYE August	HMRC	X	239.09		239.09
36	12/08/2025			Treasurer's Accoun		Clerk's Salary August	Clerk	X	689.20		689.20
42	08/09/2025			Treasurer's Accoun		Clerk's Salary September	Clerk	X	689.40		689.40
43	08/09/2025			Treasurer's Accoun		PAYE September	HMRC	X	238.89		238.89
50	07/10/2025			Treasurer's Accoun		Clerk's Salary October	Clerk	X	689.20		689.20
51	07/10/2025			Treasurer's Accoun		PAYE October	HMRC	X	239.09		239.09
56	05/11/2025			Treasurer's Accoun		Clerk's Salary November	Clerk	X	689.40		689.40
57	05/11/2025			Treasurer's Accoun		PAYE November	HMRC	X	238.89		238.89
69	04/12/2025			Treasurer's Accoun		PAYE & NI additional payment for back	HMRC	X	330.91		330.91
70	04/12/2025			Treasurer's Accoun		Clerk Salary December & packpay to A	Clerk	X	883.04		883.04
72	23/12/2025			Treasurer's Accoun		Pension contribution	NEST Pensions	X	23.91		23.91
73	24/12/2025			Treasurer's Accoun		Pension contribution	NEST Pensions	X	23.91		23.91
Subtotal for Code: Salary & HMRC									£8,687.89		£8,687.89

Code Number 11 Insurance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
48	07/10/2025	LCO02773		Treasurer's Accoun		Insurance	Clear Councils - Clear Insurance Man	X	922.59		922.59
Subtotal for Code: Insurance									£922.59		£922.59

Code Number 13 Subscriptions

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
5	22/04/2025	INV-7321		Treasurer's Accoun		HALC/NALC annual subscriptions	Hampshire Association of Local Coun	X	418.00		418.00
9	22/04/2025	MEM253593-1		Treasurer's Accoun		SLCC Membership Fee 2025/26	Society of Local Council Clerks	X	190.00		190.00
Subtotal for Code: Subscriptions									£608.00		£608.00

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Code Number 14 Stationery & Consumables

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
19	22/05/2025	57796		Treasurer's Accour		APM banners	Bulpitt Print Ltd	S	76.00	15.20	91.20
20	27/05/2025			Treasurer's Accour		Consumables - refreshments for APM	Clerk	X	40.18		40.18
60	13/11/2025			Treasurer's Accour		Replacement keyboard & laptop stand	Amazon	S	20.24	4.05	24.29
60	13/11/2025			Treasurer's Accour		Replacement keyboard & laptop stand	Amazon	S	26.88	5.38	32.26
64	24/11/2025			Treasurer's Accour		Poppy crosses for Centenary Garden	Royal British Legion	X	50.00		50.00
Subtotal for Code: Stationery & Consumables									£213.30	£24.63	£237.93

Code Number 15 Other Admin Expenditure

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6	22/04/2025	HBTC/483		Treasurer's Accour		HTCC hire charge	Hurstbourne Tarrant Community Centr	X	264.00		264.00
7	22/04/2025	INV 12165		Treasurer's Accour		Payroll service	Red 76 Tax Ltd	S	120.00	24.00	144.00
28	08/07/2025	INV-10003		Treasurer's Accour		Accounts Package	Scribe	S	345.60	69.12	414.72
46	07/10/2025	24UN0240010		Treasurer's Accour		Website hosting	Geosphere Ltd - Parish Online	S	270.00	54.00	324.00
47	06/10/2025			Treasurer's Accour		Poppy wreath for Centenary Garden	Royal British Legion Trading Ltd	S	33.34	6.66	40.00
62	18/11/2025			Treasurer's Accour		Data Protection Registration	Information Commissioner's Office	X	47.00		47.00
66	02/12/2025			Treasurer's Accour		SWIFTS Christmas lunch	Swifts	X	100.00		100.00
68	04/12/2025			Treasurer's Accour		Website hosting - www.hbt.org.uk	UK2	S	9.49	1.90	11.39
68	04/12/2025			Treasurer's Accour		Website hosting - www.hbt.org.uk	UK2	S	36.00	7.20	43.20
Subtotal for Code: Other Admin Expenditure									£1,225.43	£162.88	£1,388.31

Code Number 38 Bank charges

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	22/04/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
16	19/05/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.67		4.67
26	17/06/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
33	18/07/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
37	18/08/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.67		4.67
44	16/09/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
54	20/10/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
63	18/11/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
71	16/12/2025			Treasurer's Accour		Bank charges	Lloyds Bank	X	4.25		4.25
Subtotal for Code: Bank charges									£39.09		£39.09

Subtotal for Cost Centre: Administration 12,424.30 187.51 12,611.81

Cost Centre Facilities & Services

Code Number 16 Playing Fields - Dean Rise & KGV

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
18	21/05/2025	1001032320		Treasurer's Accour		Play Equipment Repairs	G&S Specialist Timber Tools & Machi	S	30.69	6.14	36.83
25	13/06/2025	88791		Treasurer's Accour		Annual Play Equipment Inspection	Playsafety Ltd	S	96.00	19.20	115.20
Subtotal for Code: Playing Fields - Dean Rise & KGV									£126.69	£25.34	£152.03

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Code Number 17 Grass Cutting

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11	01/05/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
22	02/06/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
27	01/07/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
34	01/08/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
41	01/09/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
45	01/10/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
55	03/11/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
61	01/12/2025			Treasurer's Accour		Grass cutting	Test Valley Borough Council	S	97.80	19.56	117.36
Subtotal for Code: Grass Cutting									£782.40	£156.48	£938.88

Code Number 18 Dene Green

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
12	12/05/2025	INV-0036		Treasurer's Accour		Trees for Dene Green	Kitson Consultancy Services Ltd	S	75.00	15.00	90.00
Subtotal for Code: Dene Green									£75.00	£15.00	£90.00

Code Number 20 Allotments

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
3	22/04/2025	2821031 / 768		Treasurer's Accour		Allotment water rates	Business Stream	Z	22.69		22.69
39	25/08/2025	2821031 / 840		Treasurer's Accour		Allotment water rates	Business Stream	Z	315.95		315.95
52	20/10/2025	2821031 / 907		Treasurer's Accour		Allotment water rates	Business Stream	Z	107.16		107.16
Subtotal for Code: Allotments									£445.80		£445.80
Subtotal for Cost Centre: Facilities & Services									1,429.89	196.82	1,626.71

Cost Centre General Repairs & Maintenance

Code Number 23 Defibrillators

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
4	22/04/2025	IV02767997		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	11.93	2.39	14.32
21	27/05/2025	IV02927652		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	11.49	2.30	13.79
31	08/07/2025	IV03079611		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	11.86	2.37	14.23
38	25/08/2025	IV03369718		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	23.35	4.67	28.02
49	07/10/2025			Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	11.78	2.36	14.14
65	13/11/2025	IV03678251		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	10.90	0.55	11.45
65	13/11/2025	IV03678251		Treasurer's Accour		Upton phone box electricity supply	SSE Southern Electric	S	11.27	0.56	11.83
Subtotal for Code: Defibrillators									£92.58	£15.20	£107.78

Code Number 24 Miscellaneous Repairs

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
59	10/11/2025			Treasurer's Accour		KGV gate repair	Mole Valley Farmers Ltd	S	7.24	1.45	8.69
Subtotal for Code: Miscellaneous Repairs									£7.24	£1.45	£8.69

Hurstbourne Tarrant Parish Council
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Code Number		36 SLRs									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
8	22/04/2025			Treasurer's Accour		SLR maintenance 1st Jan-31st March	Tangley Parish Council	X	153.99		153.99
32	08/07/2025			Treasurer's Accour		SLR maintenance 1 Apr - 31 May	Tangley Parish Council	X	159.54		159.54
53	20/10/2025			Treasurer's Accour		SLR maintenance 1 July-30 Sept	Tangley Parish Council	X	159.54		159.54
67	04/12/2025			Treasurer's Accour		SLR battery replacement	Tangley Parish Council	X	18.74		18.74
							Subtotal for Code: SLRs		£491.81		£491.81
							Subtotal for Cost Centre: General Repairs & Maintenance		591.63	16.65	608.28

Cost Centre Projects

Code Number		30 Small (unplanned) projects									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
58	10/11/2025			Treasurer's Accour		Bulbs for A343 planting scheme	Kate Walbyoff	X	13.33		13.33
							Subtotal for Code: Small (unplanned) projects		£13.33		£13.33
							Subtotal for Cost Centre: Projects		13.33		13.33

TOTALS **£14,459.15** **£400.98** **£14,860.13**